

**Beautification Committee  
September 14, 2020  
Village Hall- Chambers  
3:30 PM**

**Minutes**

- **Call to Order:**

Dee called the meeting to order at 3:30 p.m.

Attendees: Mike Apke, Jeff Batton, Kim Gilley, Dee Johnson, Peggy Johnson, Mary Hall Koontz, Amy McKenzie, Tony Persico, Molly Rowell, Jane Hogeman, Janice Cantelou, Janet Farrell, Joanne Valdes.

New Members: Caleb McNeill and Lorelei Milan

- **Approval of Minutes:**

Corrections to the August Minutes: Page 1 spelling: Burt change to Bert; Rowan change to Rowell. Page 2 – eliminate “replacement press contact”; #3 Replace Lake Cove with Lake Hills.

Molly moved to approve the minutes as corrected and Tony seconded the motion.  
The minutes were approved as corrected.

- **Budget-**

Jeff presented the budget  
Lights and bows expended \$1,725 and \$4,950

- **Calendar-**

Jeff presented the calendar

Date	Action	People Involved
September 15	Spring plant order	Garden Club, Matt Whitaker, Kevin Brewer
October 1	Plant containers downtown (Pine Branch) and stacked stone planters (Bart Jr.)	Garden Club-Pine Branch, Bart Jr., Kevin Brewer, Matt Whitaker-Green Haven
October 8	Plant Gateway signs	Adopting Partner, Kevin Brewer, Tony Persico, Beautification Committee(Hwy 5)
October 20	Planting Day downtown	Joanne Valdes, Matt Whitaker-Green Haven, Kevin Brewer, B&G staff to unload plants.  Garden Club Members

October 20-23	Plant annuals in Tuft's Park	Kevin Brewer, B&G staff
October 19th week	Remove hanging baskets downtown for the winter	Matt Whitaker
November 17-18	Put up the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 18-19	Decorate the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 19-20	Put out Christmas tree clusters	B&G staff, Events staff, Kevin Brewer
November TBD	Hang wreaths downtown and big swags	Linden Garden Club, Public Services, Beautification Committee
November 19	Hang swags on the sign posts	Pinehurst Garden Club members
December 4? TBD	Christmas tree lighting Not sure if this will happen due to Covid	Events staff, B&G staff
December 15	Christmas Decorating Contest judging	Amy McKenzie, Guest Judges
January 4-5	Take down Christmas tree and tree clusters	B&G staff, Events staff
January ?	Take down wreaths	Linden Garden Club, Public Services, Beautification members
January ?	Take down swags	Pinehurst Garden Club

- **Beautification Grant-**  
One commercial grant application was sent out but nothing returned yet.
  
- **Old Business -**
  - a) **Projects Update s**
    - Railroad trestle – waiting on the prototype
    - Hwy 5 at McKenzie/Midland corners – Irrigation will go in this week and plantings shortly after. Molly asked that attention be given to the shrubs needing trimming on the west side.
    - Hwy 5 and Monticello – to be determined
  - b) **Litter Pick-up** – Amy will take the lead on a subcommittee with Molly and Janice offering to assist. Jeff noted that DOT had been hiring prisoners to pick up on highways so perhaps that could be something to investigate for more dangerous highly travelled areas.
  - c) **Fall Plantings** – see calendar
  - d) **Christmas decoration judging** – Amy approved an announcement for the October newsletter. She had invited three judges and would like to have two more. Particulars were discussed.
  - e) **Amy will allocate areas of the Village for committee members to monitor the needs and make suggestions for the Beautification Committee.**
  
- **New Business**
  - a) **Plantings on 211 with DOT** – VOP budgeted funds for plantings along 211. Another round will go in this fall/early winter near HWY 5. Gaps will be filled in.
  - b) **Scheduling placement of bows and lights on wreaths** – Mary Hall said bows can be delivered when we are ready. Dee asked for four volunteers to decide on logistics of putting on lights and bows. There are 104 wreaths, each getting 2 bows which means 208 bows. There are also two 100 light strands for each wreath.  
Dee, Janet, Molly, Janice will meet to decide on logistics, timing, etc. Mary Hall will have bows available for the meeting.
  - c) **The Beautification Committee meeting is rescheduled for October.** The Committee will meet on October 12 rather than the 5<sup>th</sup>.
  - d) **Other items:**  
Matt Whitaker has suggested we put drip irrigation in our hanging baskets. Dee said Kevin was going to research the possibility.

With the announcement of the USGA and Opens coming to town this committee needs to think big into the future and decide how to make this town sparkle.

- Meetings of BC are held the first Monday of the months indicated at 3:30 PM.  
**September 14 (not on Labor Day), October 14, November 2, December 7.**
- **Comments from attendees. None**
- **Motion to Adjourn.** Mary Hall moved to adjourn the meeting and Tony seconded the motion. The meeting was adjourned.