

**Planning and Zoning Board
October 1, 2015
Council Conference Room
4:00 p.m.**



MINUTES

Board Members in Attendance:

Joel Shriberg, Acting Chairman
Richard Ashton, Board Member
David Kelley, Board Member
Leo Santowasso, Board Member
Betty Sapp, Board Member

Board Members Absent:

Fred Engelfried, Chairman
Carol Henry, Board Member
Myles Larsen, Board Member
Jay Snyder, Board Member

Staff Members in Attendance:

Kevin Reed, Planning and Inspections Director
Bruce Gould, Principal Planner
Alex Cameron, Planner
Scott Thomas, Building Official
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Acting Chairman Joel Shriberg called the meeting to order and declared that there was a quorum present.

II. Approval of Minutes: September 3, 2015

David Kelley made a motion to approve the September 3, 2015 Minutes; Betty Sapp seconded the motion, which was unanimously approved.

III. General Discussion

Principal Planner, Bruce Gould discussed the possibility of two (2) cases requesting a variance may be coming before you.

IV. Juniper Lake Property Report Status

Kevin Reed, Planning and Inspections Director discussed that he has been in conversations with Village Manager Jeff Sanborn and they are working to get this on the Village Council agenda on either October 13th or October 27th for discussion.

V. Highway 211 Work Plan Recommendations

It was concluded at the end of that meeting that the subcommittee previously established to look into this issue and bring forth two initial work items to carry out those recommendations: 1) to Prepare a Streetscape Master Plan for the Corridor and 2) to Consider the Creation of a Corridor Overlay District to Village Council.

The Planning and Zoning Board as a whole agreed to move these two (2) items forward for Village Council consideration.

Kevin Reed, Planning and Inspections Director stated that this should be part of the Strategic Planning Process coming up in December 2015.

VI. Swimming Pool Regulation Review

Scott Thomas, Building Official was present to give his findings from the Department of Insurance. Scott Thomas stated that the Department of Insurance requires a 4' barrier (fencing) around above ground pools with 24" or higher of water. The Department of Insurance has several requirements for fencing to include that the gate shall be self-closing and have a self-latching device.

After discussion, David Kelley volunteered to work with staff to come up with alternative options for above ground swimming pools to present at the next Planning Board meeting on November 5, 2015.

VII. New Business

Joel Shriberg inquired about the National Landmark Status and the removal of the existing patio at the Given Outpost. Bruce Gould, Principal Planner stated that the National Landmark Status offers prestige, tax credits, tourism and architectural integrity. Bruce Gould went on to explain that the Post Office has its own covenants and restrictions. A permit was not taken out for the patio. If it had, staff would have advised them to contact SHIPO with their plans to also

get their approval. As it is, the patio may be relocated to the side yard and sod planted where the existing patio is once it is approved by SHIPO and the Historic Commission.

VIII. Next Meeting Date: November 5, 2015

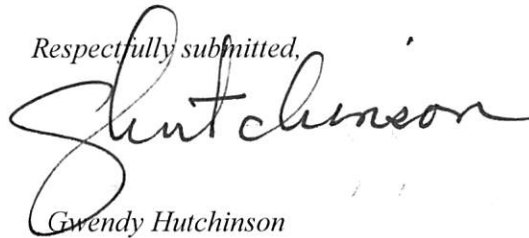
IX. Comments from Attendees

There were no comments from the attendees.

X. Motion to Adjourn

Richard Ashton moved to adjourn the meeting. The motion was seconded by David Kelley and carried unanimously. The meeting adjourned at 5:00 p.m.

Respectfully submitted,



*Wendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*