



**Pinehurst Historic Preservation Commission  
Meeting Minutes  
November 21, 2013**

---

**Call to the order of the Regular Meeting**

*Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.*

*Lauren Craig, Village Clerk swore in new Commission member, Jack Farrell.*

**Board members present:**

*Howard Warren  
Frank Thigpen  
Patrick Duffy  
Jack Farrell  
Jim Lewis  
Nancy Smith*

**Board member absent:**

*Bob Farren*

**Staff present:**

*Chad Hall, Senior Planner and Gwendy Hutchinson, Planning and Administrative Assistant.*

**Certification of Quorum**

*Chairman Warren confirmed that there was a quorum present.*

### **Approval the October 24, 2013 Meeting Minutes**

*Jim Lewis made a motion to approve the October 24, 2013 as amended to change Farrell to Farren for Bob Farren; Nancy Smith seconded the motion, which was unanimously approved.*

### **Staff Approvals for Normal Maintenance and Minor Work**

*Nancy Smith made a motion to approve the staff approvals for Normal Maintenance and Minor Work; Frank Thigpen seconded the motion, which was unanimously approved.*

### **Public Hearing**

*Chairman Howard Warren opened the Public Hearing.*

### **The following were sworn in:**

*Chad Hall, Senior Planner; and Christine Dandeneau, Architect; Owner.*

### **COA 13-73- Tabled**

A request to construct a new residence named the Whitfield Guest House. The design and exterior will be similar to the Whitfield home on Lot 908 (115 Chinquapin). All materials and colors are to match the primary residence. The property is located on the 100 block of Chinquapin Road, Pinehurst, NC. This property can be identified as Lot 909 and is next door to the Whitfield home at 115 Chinquapin Road. It shares the same Moore County Parcel ID# 14102. The property owner is Rick and Lynda Whitfield.

*The Commission did not take any action on this case.*

### **New Cases**

### **COA 13-92**

A request for renovations and additions to an existing home and for new construction of an accessory building (garage). This project is located at 10 Spur Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 20230. The property owners are Christine Dandeneau and Christoph Diasio.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

Village of Pinehurst  
Pinehurst Historic Preservation Commission  
Meeting Minutes  
November 21, 2013

*Christine Dandeneau, Architect and property owner was present to answer any questions or address any concerns of the Commission.*

*After discussion, Frank Thigpen made a motion to issue a Certificate of Appropriateness with the condition that the skylight in the front of the home be eliminated and that the siding to remain to be cedar and depending on the condition the wood maybe painted white; Nancy Smith seconded the motion, which was unanimously approved.*

*Frank Thigpen made a motion to approve the Findings of Fact as found on the staff report; Nancy Smith seconded the motion, which was unanimously approved.*

**COA 13-93**

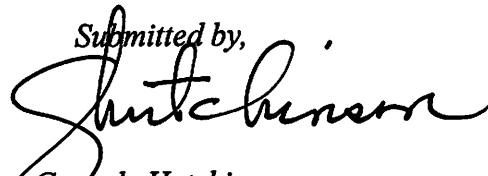
---

A request to convert a screened porch to a glassed-in porch. This proposed alteration is located at 75 Midland Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 29568. The property owner is Christine McKeithen.

*After discussion the Commission tabled this request until their next meeting in December as the applicant was not present and they did not have enough information before them to make a decision.*

*With no further discussion, the meeting was adjourned.*

Submitted by,



Gwendy Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst