

**Pinehurst Historic Preservation Commission
Regular Meeting
Meeting Minutes
November 15, 2012
4:00 pm
Council Conference room**

Call to the order of the Regular Meeting

Chairman Howard Warren called the meeting to order.

Overview of Commission

Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and findings of fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the Village of Pinehurst Historic District.

Board members present:

*Howard Warren
Patrick Duffy
Joyce Franke
Carl Holstein
Jim Lewis
Nancy Smith*

Board member absent:

Frank Thigpen

Staff present:

Molly Goodman, Senior Planner and Gwendy Hutchinson, Planning and Administrative Assistant.

Certification of Quorum

Chairman Warren confirmed that there was a quorum present.

October 25, 2012 Meeting Minutes

Joyce Franke made a motion to approve the October 25, 2012 meeting minutes; Jim Lewis seconded the motion, which was unanimously approved.

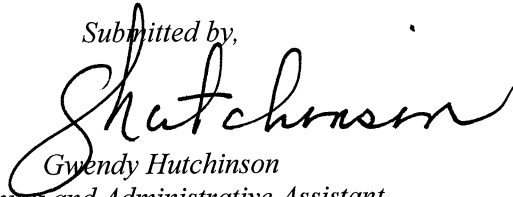
Staff Approvals for Normal Maintenance and Minor Work

Nancy Smith made a motion to approve the Normal Maintenance and Minor Work; Patrick Duffy seconded the motion, which was unanimously approved.

Chairman Warren stated that the Commission had received the Order, and they will not take any action on the appeal at this meeting. The Commission will rule on the Order at their next meeting scheduled for December 20, 2012 at 4:00 p.m.

With no further discussion, the meeting was adjourned.

Submitted by,

A handwritten signature in cursive script that reads "Gwendy Hutchinson". The signature is written in black ink and is positioned above the printed name.

*Gwendy Hutchinson
Planning and Administrative Assistant*