



Sign – Temporary (New Business)

No Fee
(Revised 04/01/2019)

Permit Information

Requirements for temporary new business signs are described in Section 9.7.1.7(K) of the Pinehurst Development Ordinance (PDO).

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100.

Intake Information

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			

Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	

General Information

Proposed Display Start Date		Proposed Display End Date	
# of Temporary Wall or Window Signs		# of Temporary Ground Signs	
Total Square Footage of Wall or Window Sign		Total Square Footage of Ground Sign	



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Sign Information

Length	
Width	
Area	
Sign Copy (Text included on sign)	
Location	

Zoning Information

Zoning District	
Overlay District	<input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District

Required Documents

<input type="checkbox"/> Site plan <input type="checkbox"/> Sketch and/or photos

Notice to Applicant

By completing and submitting this application, you certify that this application and submittal is complete and accurate.

Applicant Signature: _____

Date: _____