



**Re-Roof  
Commercial and Residential**

Fee: \$100 – Residential  
 Fee: \$150 - Commercial  
 (Revised 09/2019)

<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential
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**Permit Information**

If work is less than \$15,000, no building permit is required for a commercial or residential re-roof.

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at [www.vopnc.org/Home/ShowDocument?id=10100](http://www.vopnc.org/Home/ShowDocument?id=10100).

**Intake Information**

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			

Licensed Professionals	
(License #s must include all letters and numbers as filed with the NC Licensing Board)	
	<b>Contractor (Required)</b>
License #	
Name	
Street Address	
City, State, Zip Code	
Phone #	
Email	



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Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	

**Re-Roof Information**

Existing Roof Type	
New Roof Type	
Job Cost	
Roof System Fire Classification	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C
# of Existing Roof Layers	
Remove All Existing Roof Layers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Re-Sheath or Sheathing Repair	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Zoning Information**

Zoning District	
Overlay District	<input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District

**Additional Village Permits (As Applicable) – Must accompany this permit with the applicable fee**

<input type="checkbox"/> Certificate of Appropriateness (COA) – If located in the Historic Preservation Overlay District
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**Notice to Applicant**

By completing and submitting this application, you certify that this application and submittal is complete and accurate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_