

**Pinehurst Historic Preservation Commission
October 22, 2015
Village Assembly Hall
4:00 p.m.**



MINUTES

Commission Members in Attendance:

Jim Lewis, Chairman
Judy Davis, Commission Member
Bob Farren, Commission Member
Amanda Jacoby, Commission Member
Jim McChesney, Commission Member

Commission Member Absent:

Jack Farrell, Vice-Chairman
Molly Gwinn, Commission Member

Staff in Attendance:

Alex Cameron, Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order.

Chairman Lewis called the meeting to order. Chairman Jim Lewis introduced the Commission members and welcomed members of the audience. Chairman Lewis stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.

II. Approval of Minutes: September 24, 2015

Bob Farren made a motion to approve the September 24, 2015 Minutes; Judy Davis seconded the motion, which was unanimously approved.

III. Approval of Normal Maintenance and Minor Work

Jim McChesney made a motion to approve Normal Maintenance and Minor Work items; Amanda Jacoby seconded the motion, which was unanimously approved.

IV. Public Hearing;

COA 15-060 A request for a dormer addition to the rear of the home at 245 Dundee Rd., Pinehurst, NC. This property can be identified as Moore County LRK# 00016486. The applicant and property owner is Charley Griggs.

Alex Cameron, Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Charley Griggs was present to answer any questions or address any concerns of the Commission.

After discussion, Amanda Jacoby made a motion to issue a Certificate of Appropriateness for the addition of the dormer in the rear of the home at 245 Dundee Road with the condition that the dormer roof matches the existing roof and that the window be 6 /1 instead of the diamond cut pattern as submitted; Jim McChesney seconded the motion, which was unanimously approved. Property owner, Charley Griggs agreed with the conditions.

COA 15-62 A request for a two story addition to the rear of the home at 65 Dundee Rd., Pinehurst, NC. This property can be identified as Moore County LRK# 00022510. The applicant is Masters Properties, Inc. and the property owner is Jeffrey and Kristy Boan.

Alex Cameron, Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Dave Hubbard, representative of the Contractor was present to answer any questions or address any concerns of the Commission.

After discussion, the Commission stated their concerns; Dave Hubbard asked if he could contact the Contractor.

Amanda Jacoby made a motion to recess the meeting in order for Mr. Hubbard to try and contact the Contractor; Judy Davis seconded the motion, which was unanimously approved.

Mr. Hubbard was unable to reach the Contractor.

Judy Davis made a motion to reenter into the Public Hearing; Jim McChesney seconded the motion, which was unanimously approved.

After discussion, Amanda Jacoby made a motion to continue this request in order for the property owners to review the Standards and Guidelines as the Commission had concerns over the following: 1) Roof line; 2) Covering of the original siding and 3) Replacement of the windows; 4) Addition to blend and have a smooth transition; 5) Existing shutters to remain; Bob Farren seconded the motion, which was unanimously approved.

V. Next Meeting Date: November 19, 2015

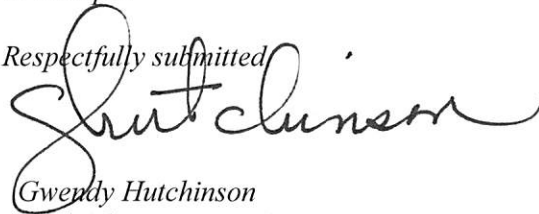
VI. Comments from attendees.

There were no comments from the attendees.

VII. Motion to Adjourn.

Jim McChesney made a motion to adjourn the meeting. The motion was seconded by Judy Davis and carried unanimously. The meeting adjourned at 5:20 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gwendy Hutchinson". The signature is written in black ink and is positioned above the printed name.

*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*