



Mechanical Single Trade Commercial and Residential

Fee: \$80 – Residential
 Fee: \$100 – Commercial
 (Revised 09/2019)

| | |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Residential |
|-------------------------------------|--------------------------------------|

Permit Information

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100.

Intake Information

| Property Address | |
|-----------------------|--|
| Street Address | |
| City, State, Zip Code | |
| Parcel ID # | |

| Owner Information | | | |
|-----------------------|--|------------------|--|
| Name | | Home Phone # | |
| Street Address | | Mobile Phone # | |
| City, State, Zip Code | | Business Phone # | |
| Email | | | |

| Licensed Professionals | | | |
|--|-------------------------------------|------------|----------|
| (License #s must include all letters and numbers as filed with the NC Licensing Board) | | | |
| | Mechanical/Gas Piping (Required) | Electrical | Plumbing |
| License # | | | |
| Name | | | |
| Street Address | | | |
| City, State, Zip Code | | | |
| Phone # | | | |
| Email | | | |

| Applicant | | | |
|----------------|--|--------------------------|--|
| Name | | Other Phone # | |
| Email | | Street Address | |
| Mobile Phone # | | City, State, Zip Code | |



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General Information

| | |
|-------------------------|---|
| Description of Work | |
| Type of Work | <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> New |
| Job Cost | |
| Type of Use | <input type="checkbox"/> 1-2 Family Dwelling <input type="checkbox"/> Accessory Building <input type="checkbox"/> Multi-Family Dwelling <input type="checkbox"/> Other <input type="checkbox"/> Commercial/Industrial |
| Located in a Flood Zone | <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, requires a Floodplain Development Permit) |

Mechanical Equipment Information (All Fields Required)

| | | | |
|--|---|-------------------------|--|
| Number of Systems | | Type of System | |
| Fuel Source Type | | Duct Type | |
| Interior Mechanical | <input type="checkbox"/> Yes <input type="checkbox"/> No | Hood System | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Energy Recovery System | <input type="checkbox"/> Yes <input type="checkbox"/> No | Gas Piping | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Boilers | <input type="checkbox"/> Yes <input type="checkbox"/> No | Gas Tank Size (gallons) | |
| Refrigeration | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Carbon Monoxide Detector Type | <input type="checkbox"/> Electrical <input type="checkbox"/> Plug-In <input type="checkbox"/> Battery | | |
| Description of Mechanical Equipment (If Other) | | | |
| Insulation | <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, requires a separate Mechanical Single Trade permit) | | |
| Encapsulation | <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, requires a separate Mechanical Single Trade permit) | | |

Additional Village Permits (As Applicable) – Must accompany this permit with the applicable fee

| |
|---|
| <input type="checkbox"/> Mechanical Single Trade Permit for Insulation or Encapsulation |
|---|

Zoning Information

| | |
|------------------|---|
| Zoning District | |
| Overlay District | <input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District |

Notice to Applicant

By completing and submitting this application, you certify that this application and submittal is complete and accurate.

Applicant Signature: _____ Date: _____