



**Driveway**  
 Fee: \$100  
 (Revised 04/2021)

**Permit Information**

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at [www.vopnc.org/Home/ShowDocument?id=10100](http://www.vopnc.org/Home/ShowDocument?id=10100).

**Intake Information**

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			

Licensed Professionals	
License #s must include all letters and numbers as filed with the NC Licensing Board. If work is under \$30,000 and a general contractor will not perform the work, enter applicant information in General Contractor fields and applicant phone # as the License #.	
General Contractor (Required)	
License #	
Name	
Street Address	
City, State, Zip	
Phone #	
Email	

Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	



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**General Information**

Type of Driveway Apron	<input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete
Project Includes Pipe	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Includes Riprap	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pipe Size (in inches)	
Impervious Surface % - Existing	
Impervious Surface % - Proposed	

**Site Information**

Site Description	
Topography of Lot	

**Zoning Information**

Zoning District	
Overlay District	<input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District

**Required Documents**

<input type="checkbox"/> Site Plan
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**Additional Village Permits (As Applicable) – Must accompany this permit with the applicable fee**

<input type="checkbox"/> Floodplain Development Permit - If located in a Flood Zone <input type="checkbox"/> Certificate of Appropriateness (COA) – If located in the Historic Preservation Overlay District
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**Other Agency Permits/Approvals (As Applicable) - Per Section 4.2.6 of PDO**

<input type="checkbox"/> Erosion Control Plan (State of North Carolina) <input type="checkbox"/> Septic Tank/Well Permit (Moore County) <input type="checkbox"/> Driveway Permit – State Roads (NCDOT) <input type="checkbox"/> Right of Way Encroachment <input type="checkbox"/> US Fish and Wildlife Approval <input type="checkbox"/> Other
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**Notice to Applicant**

The Village of Pinehurst is not responsible for water draining onto property due to the topography of the lot. A forty-eight (48) hour notice is required for a final driveway inspection. By completing and submitting this application, you certify that this application and submittal is complete and accurate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_