



Subdivision – Major and Minor

Fee: \$1400 – Minor

Fee: \$4500 – Major

(Revised 09/2020)

<input type="checkbox"/> Major Subdivision	<input type="checkbox"/> Minor Subdivision
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Subdivision Information

Per Section 9.17.1.1 of the Pinehurst Development Ordinance (PDO), a Minor Subdivision is a subdivision that does not involve any of the following: (a) creation of more than three (3) lots from any one (1) tract of land (as the tract existed on October 23, 1995) whether such lots are created at one time or over a period of ten (10) years, thereafter; and (b) dedication or improvement of any new street other than widening approved existing streets. Minor subdivision applications are reviewed by the Village Planner and approved by the Village Manager. A Major Subdivision is any subdivision other than an Exempt Subdivision or Minor Subdivision. See Section 9.17.1.1 of the PDO for a description of an Exempt Subdivision. Major Subdivisions are approved by the Village Council.

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100. **Re-review fees will be charged to third and subsequent reviews.**

Intake Information

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			

Licensed Professionals	
(License #s must include all letters and numbers as filed with the NC Licensing Board)	
	Surveyor (Required)
License #	
Name	
Street Address	
City, State, Zip	
Phone #	
Email	



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Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	

General Information

Project Description			
Name of Subdivision			
	Existing Use	Proposed Use	
	<input type="checkbox"/> Vacant <input type="checkbox"/> Single Family Low Density <input type="checkbox"/> Single Family Medium Density <input type="checkbox"/> Single Family High Density <input type="checkbox"/> Multi-Family Development <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Lodging <input type="checkbox"/> Recreational <input type="checkbox"/> Institutional <input type="checkbox"/> Medical <input type="checkbox"/> Industrial <input type="checkbox"/> Services	<input type="checkbox"/> Vacant <input type="checkbox"/> Single Family Low Density <input type="checkbox"/> Single Family Medium Density <input type="checkbox"/> Single Family High Density <input type="checkbox"/> Multi-Family Development <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Lodging <input type="checkbox"/> Recreational <input type="checkbox"/> Institutional <input type="checkbox"/> Medical <input type="checkbox"/> Industrial <input type="checkbox"/> Services	

Project Information

Total Acres of Project Area		Number of Acres Disturbed	
Number of Acres of Dedicated Open Space		Square Footage of Smallest Lot	
Number of Lots - Existing		Number of Lots - Proposed	
Number of Residential Units - Existing		Number of Residential Units - Proposed	
Number of Non- Residential Units - Existing		Number of Non- Residential Units - Proposed	
Impervious Surface % - Existing		Impervious Surface % - Proposed	
Total Number of Phases			



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Special Conditions (If Any)	
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Location Information

Zoning District	
Overlay District	<input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District
Watershed Protection Overlay District	<input type="checkbox"/> WS-II <input type="checkbox"/> WS-III <input type="checkbox"/> N/A
Project Requires a Special Intensity Allocation	<input type="checkbox"/> Yes <input type="checkbox"/> No
In a Flood Zone	<input type="checkbox"/> Yes <input type="checkbox"/> No
Site Contains Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No
Red Cockaded Woodpecker on Site	<input type="checkbox"/> Yes <input type="checkbox"/> No
Roads	<input type="checkbox"/> Public <input type="checkbox"/> Private
Water Provider	
Sewer Provider	

Required Documents (See Appendix E of the PDO for Requirements)

<input type="checkbox"/> General Concept Plan (If Conditional District Rezoning) <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Trip Generation Calculations

Other Agency Permits/Approvals (As Applicable) - Per Section 4.2.6 of PDO

<input type="checkbox"/> Erosion Control Plan (State of North Carolina) <input type="checkbox"/> Septic Tank/Well Permit (Moore County) <input type="checkbox"/> Driveway Permit – State Roads (NCDOT) <input type="checkbox"/> Right of Way Encroachment <input type="checkbox"/> US Fish and Wildlife Approval <input type="checkbox"/> Other

Certification

I hereby certify that the information contained in this application is accurate and complete. I also confirm that I have read and understand the requirements that must be met for a Major Subdivision or Minor Subdivision approval.

Applicant Signature: _____

Date: _____