



Site Plan - Major and Minor

Fee: \$2100 – Minor

Fee: \$4000 – Major

(Revised 09/2020)

Major Site Plan (>2 acres)

Minor Site Plan (< 2 acres)

Site Plan Information

Section 9.16 of the Pinehurst Development Ordinance (PDO) identifies the requirements for Minor Site Plans and Major Site Plans. All Major Site Plan applications require a General Concept Plan approval from the Village Council prior to Major Site Plan review. Minor Site Plans are reviewed and approved by Village staff. Appendix D of the PDO identifies information required for Major and Minor Site Plan reviews.

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100. **Re-review fees will be charged to third and subsequent reviews.**

Intake Information

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			

Licensed Professionals	
(License #s must include all letters and numbers as filed with the NC Licensing Board)	
Engineer (Required)	
License #	
Name	
Street Address	
City, State, Zip	
Phone #	
Email	



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Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	

General Information

Project Description			
Existing Use		Proposed Use	
<input type="checkbox"/> Vacant <input type="checkbox"/> Single Family Low Density <input type="checkbox"/> Single Family Medium Density <input type="checkbox"/> Single Family High Density <input type="checkbox"/> Multi-Family Development <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Lodging <input type="checkbox"/> Recreational <input type="checkbox"/> Institutional <input type="checkbox"/> Medical <input type="checkbox"/> Industrial <input type="checkbox"/> Services		<input type="checkbox"/> Vacant <input type="checkbox"/> Single Family Low Density <input type="checkbox"/> Single Family Medium Density <input type="checkbox"/> Single Family High Density <input type="checkbox"/> Multi-Family Development <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Lodging <input type="checkbox"/> Recreational <input type="checkbox"/> Institutional <input type="checkbox"/> Medical <input type="checkbox"/> Industrial <input type="checkbox"/> Services	

Project Information

Site Description			
Total Acres of Project Area		Number of Acres Disturbed	
# of Non-Residential Units - Proposed		# of Residential Units - Proposed	
# of Parking Spaces - Required		# of Parking Spaces - Proposed	
Impervious Surface % - Existing		Impervious Surface % - Proposed	
Gross Square Footage of Buildings - Existing		Gross Square Footage of Buildings - Proposed	



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Location Information

Zoning District	
Overlay District	<input type="checkbox"/> Historic Preservation Overlay District <input type="checkbox"/> N/A <input type="checkbox"/> Pinehurst South Overlay District
Watershed Protection Overlay District	<input type="checkbox"/> WS-II <input type="checkbox"/> WS-III <input type="checkbox"/> N/A
Project Requires a Special Intensity Allocation	<input type="checkbox"/> Yes <input type="checkbox"/> No
In a Flood Zone	<input type="checkbox"/> Yes <input type="checkbox"/> No
Site Contains Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No
Red Cockaded Woodpecker on Site	<input type="checkbox"/> Yes <input type="checkbox"/> No
Roads	<input type="checkbox"/> Public <input type="checkbox"/> Private
Water Provider	
Sewer Provider	

Required Documents (See Appendix D of the PDO for Requirements)

<input type="checkbox"/> General Concept Plan (If Major Site Plan)	<input type="checkbox"/> Site Plan
<input type="checkbox"/> Building Elevations	<input type="checkbox"/> ISO Calculations
<input type="checkbox"/> Landscaping Plan	<input type="checkbox"/> Trip Generation Calculations
<input type="checkbox"/> Lighting Plan (If exterior lighting)	

Other Agency Permits/Approvals (As Applicable) - Per Section 4.2.6 of PDO

<input type="checkbox"/> Erosion Control Plan (State of North Carolina)	<input type="checkbox"/> Septic Tank/Well Permit (Moore County)
<input type="checkbox"/> Driveway Permit – State Roads (NCDOT)	<input type="checkbox"/> Right of Way Encroachment
<input type="checkbox"/> US Fish and Wildlife Approval	<input type="checkbox"/> Other

Certification

I hereby certify that the information contained in this application is accurate and complete. I also confirm that I have read and understand the requirements that must be met in order to receive site plan approval.

Applicant Signature: _____

Date: _____