



Appeal Information

An appeal of an administrative staff decision or decision made by the Historic Preservation Commission may be filed with the Village of Pinehurst Board of Adjustment, per Section 5.3 of the Pinehurst Development Ordinance (PDO).

In accordance with the provisions of Section 5.3.3 of the PDO and NCGS 160-A-393(d), the following persons shall have standing to file an appeal of a decision made by the Village of Pinehurst administrative staff or Historic Preservation Commission:

- (1) Any person meeting any of the following criteria:
 - a. Has an ownership interest in the property that is the subject of the decision being appealed, a leasehold interest in the property that is the subject of the decision being appealed, or an interest created by easement, restriction, or covenant in the property that is the subject of the decision being appealed.
 - b. Has an option or contract to purchase the property that is the subject of the decision being appealed.
 - c. Was an applicant before the decision-making board whose decision is being appealed.
- (2) Any other person who will suffer special damages as the result of the decision being appealed.
- (3) An incorporated or unincorporated association to which owners or lessees of property in a designated area belong by virtue of their owning or leasing property in that area, or an association otherwise organized to protect and foster the interest of the particular neighborhood or local area, so long as at least one of the members of the association would have standing as an individual to challenge the decision being appealed, and the association was not created in response to the particular development or issue that is the subject of the appeal.
- (4) A city whose decision-making board has made a decision that the council believes improperly grants a variance from or is otherwise inconsistent with the proper interpretation of an ordinance adopted by that council.

This application must be completed in full and submitted with the associated fee listed in the Village’s Fees and Charges Schedule, which can be accessed at www.vopnc.org/Home/ShowDocument?id=10100.

Intake Information

Property Address	
Street Address	
City, State, Zip Code	
Parcel ID #	

Owner Information			
Name		Home Phone #	
Street Address		Mobile Phone #	
City, State, Zip Code		Business Phone #	
Email			



Appeal
 Fee: \$1000
 (Revised 09/2019)

Applicant			
Name		Other Phone #	
Email		Street Address	
Mobile Phone #		City, State, Zip Code	

General Information

Appeal of Decision Made By	<input type="checkbox"/> Administrative Staff <input type="checkbox"/> Historic Preservation Commission
Legal Basis for Person of Standing (NCGS 160A-393(d))	<input type="checkbox"/> Ownership Interest <input type="checkbox"/> Option or Contract to Purchase Property <input type="checkbox"/> Applicant <input type="checkbox"/> Person Who Will Suffer Damages from Decision <input type="checkbox"/> Village Council <input type="checkbox"/> An Association Containing at Least one Person of Standing
Decision Being Appealed	
Appeal Reason & Justification	
Date of Notice of the Contested Decision	

Certification

I hereby certify that the information contained in this application is accurate and complete. I also confirm that I have read and understand the criteria that must be met in order to file this appeal.

Applicant Signature: _____ Date: _____