



**Village of Pinehurst
Historic Preservation Commission
Meeting Minutes
September 26, 2013
4:00 pm**

Call to the order of the Regular Meeting

Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.

Board members present:

*Howard Warren
Frank Thigpen
Patrick Duffy
Jim Lewis*

Board member absent:

*Bob Farren
Nancy Smith*

Staff present:

Chad Hall, Senior Planner, Gwendy Hutchinson, Planning and Administrative Assistant, Andrea Correll, Planning and Inspections Director, and Daniel Williams, Intern.

Certification of Quorum

Chairman Warren confirmed that there was a quorum present.

Approval of the August 22, 2013 and August 29, 2013 Meeting Minutes

Jim Lewis made a motion to approve the August 22, 2013 and August 29, 2013 Meeting Minutes; Frank Thigpen seconded the motion, which was unanimously approved.

Staff Approvals for Normal Maintenance and Minor Work

Frank Thigpen made a motion to approve staff approvals for Normal Maintenance and Minor Work; Jim Lewis seconded the motion, which was unanimously approved.

Public Hearing

Chairman Howard Warren opened the Public Hearing.

The following were sworn in:

Chad Hall, Senior Planner; Alex Bowness, Contractor; Steve Moodie, Contractor; Gary Robinson, Contractor; and Michael Haas, Property Owner.

COA 13-76

A request to renovate and extend a sunroom; the proposed renovations include adding a fireplace, replacing all existing windows with new Pella windows and adding a new deck area with steps and access door. The property is located at 205 Cherokee Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 16179. The property owner is John and Carolyn Taylor.

Alex Bowness, Bowness Construction was present to answer any questions or address any concerns of the Commission.

After discussion, Jim Lewis made a motion to issue a Certificate of Appropriateness to renovate and extend a sunroom; adding a fireplace, replacing all existing windows with new Pella windows and adding a new deck area with steps and access door; Frank Thigpen seconded the motion, which was unanimously approved.

Jim Lewis made a motion to adopt the Findings of Fact as read and amended from the staff report; Frank Thigpen seconded the motion, which was unanimously approved.

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-75

A request to construct a 16'x16' sun porch addition over the footprint of an existing deck; all exterior finishes are to match the existing home. This proposed addition is located at 170 Palmetto Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 21141. The property owner is Patrick and Mary Joy Pizzella.

Steve Moodie, Moodie Design/Build was present to answer any questions or address any concerns of the Commission.

After discussion, Frank Thigpen made a motion to issue a Certificate of Appropriateness to construct a 16'x 16' sun porch addition over the footprint of an existing deck; Patrick Duffy seconded the motion, which was unanimously approved.

Frank Thigpen made a motion to adopt the Findings of Fact as read and amended from the staff report; Patrick Duffy seconded the motion, which was unanimously approved.

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-74

A request to demolish an existing duplex and construct a new single-family home. The property is located at 170 Everette Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 19490 & 23548. The property owner is Michael Haas.

Gary Robinson, Contractor; and Michael Haas, Property Owner were present to answer any questions or address any concerns of the Commission.

After discussion, Patrick Duffy made a motion to issue a Certificate of Appropriateness in order to demolish an existing duplex at 170 Everette Road; Jim Lewis seconded the motion, which was unanimously approved.

Patrick Duffy made a motion to adopt the Findings of Fact as read and amended from the Staff report; Frank Thigpen seconded the motion, which was unanimously approved.

Andrea Correll requested that an asbestos report be given to the Inspectors prior to demolition.

No action was taken on the construction of the new-single family home at 170 Everette Road as building and landscaping plans were not provided for the Commission to review.

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-73 – Tabled

A request to construct a new residence named the Whitfield Guest House. The design and exterior will be similar to the Whitfield home on Lot 908 (115 Chinquapin). All materials and colors are to match the primary residence. The property is located on the 100 block of Chinquapin Road, Pinehurst, NC. This property can be identified as Lot 909 and is next door to the Whitfield home at 115 Chinquapin Road. It shares the same Moore County Parcel ID# 14102. The property owner is Rick and Lynda Whitfield.

No action was taken for this case.

General Discussion

Changes to the Standards and Guidelines

The Commission delayed taking action on Fences and Walls.

With no further discussion, the meeting was adjourned.

Submitted by,

A handwritten signature in black ink, appearing to read "G Hutchinson". The signature is written in a cursive, flowing style.

*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*